



Rajkot Smart City Development Ltd.

(A subsidiary company of Rajkot Municipal Corporation)

Advt No : 05/2017-18



Smart City
MISSION TRANSFORMATION

(A subsidiary company of Rajkot Municipal Corporation)

Applications are invited for the Post of Deputy General Manager-Information Technology. on contractual basis for RSCDL and to be mailed to The General Manager, Smart City Development Limited, Room No. 10, 1st Floor West Zone office, Shri Harsinghji Gohil Bhavan, B/h Big Bazaar, 150 feet Ring Road Rajkot-360005 from 23RD December, 2017 to 5TH January, 2018 upto 18:00 Hours only.

| Name of Post | Qualification & Experience | Monthly Remuneration | No. of Post |
|----------------------------|--|--------------------------------|-------------|
| Dy. General Manager (IT) | <ul style="list-style-type: none">The candidate should have Degree in Computer Engg./I.T./E.C. or equivalent.The candidate should have minimum 5 years of experience in handling successful implementation of the projects in Govt. Agency / Development Authority or Public Sector or reputed private organisations.Extra experience will be considered separately.Ability to work in a team and train staff on the job to use the systems and assist in addressing day to day issues.Implementation support, facilitation, and Co-ordination skills. | Rs. 50,000/- (Consolidated) | 01 |
| Age Limit Maximum 45 Years | | | |

Important instructions for the candidate to fill in the application form:

1. The candidate has to send hand written fixed format application, with the necessary self attested documents as annexure by registered post. On scrutiny, if any application is not found with necessary documents, then the application will be automatically rejected.
2. Age, Experience and Educational qualifications will be counted with respect to last date of application and all testimonials are to be attached for the proof of Age, Experience and Educational qualifications.
3. Experience as per advertisement will be calculated after completion of educational qualification or degree, no experience will be calculated prior to completion of educational qualification or degree. For the proof of experience, the candidate will have to submit certificate from their employer of their institutions/organizations with outward no. while appointment letter/offer letter will not be treated as experience proof. Pay Increment/ Promotion letter may be considered for calculating the experience, if any discrepancies is found in experience certificate, the decision of Chairman-RSCDL will be abiding and final.
4. The candidate has to download the blank format of the application and it should be filled manually, under any circumstances no change can be incorporated in the filled applications after it has been submitted.
5. The candidate has to compulsorily write down his/her Mobile number and E-mail address accurately in the application form, for further correspondence regarding to the recruitment. If the Mobile number and E-mail address is not mentioned or inaccurately mentioned, RSCDL will not be responsible or held accountable for consequences of the same.

6. Only the candidates, who are found eligible/suitable, will be informed by written letter/e-mail. Therefore candidates are requested to update the same by visiting RMC's website regarding recruitment process.
7. If the mark sheet displays the grade of exam the candidate is required to attach percentage conversion sheet approved by the university, or else the decision of RSCDL will be final and abiding.
8. Married woman will have to submit the marriage registration certificate at the time of interview if they have applied with husband's name.
9. Candidate has to bear the entire expense for appearing in the exam. No payment of any kind will be made by RSCDL. The candidate, if coming from faraway place, will have to himself/herself make lodging arrangements.
10. Staff selection committee of RSCDL reserves the right to select or reject any candidate and its decision will be final and abiding.
11. Terms and conditions finalized by chairman of RSCDL will be applicable to the selected for the post and must be acceptable to the selected candidate.
12. If any candidate submits false/inaccurate information in the form, his/her application will be automatically assumed as null and void, in spite of having the necessary qualifications also in future, if the information submitted by the selected candidate is found false, regarding Age, Experience and Educational qualifications and birth date, his/her appointment will stand cancelled spontaneously, and legal actions will be taken regarding the same
13. Any influence or pressure on the members of selection committee on directly cancels the candidature.
14. RSCDL reserves the right to cancel or amend all or any part of the recruitment and/or the terms/condition without notice.
15. The selected candidate will be bound to follow all the terms and conditions of RSCDL.

(---Sd--)

Chairman

Rajkot Smart City Development Limited.



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|---|------------------------|----------------------------|--------------------------|---|--|
| Name of Post : Deputy General Manager-Information Technology | | | | Affix recent passport size photograph with Signature | |
| Full name of Candidate: | Name | Father/Husband Name | Surname | | |
| Address for Correspondence : | Current address | | Permanent Address | | |
| Village/City : | Pin Code: | | | | |
| Phone No. | Office: | | | | |
| E-mail: | Mobile No: | | | | |
| Birth Date: | Date | Month | Year | Date of Birth(In Words): | |
| | | | | | |

Educational Qualifications :

| Sr. No. | Passed Examinations (Onwards from SSC) | Name of Board/University: | Year of Passing. | Percentage |
|---------|---|---------------------------|------------------|------------|
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Experience Details :

| Sr. No. | Name of Organisation/Company and Address | Position | Salary | Details of Experience (Starting Date to End Date) |
|--------------------------|--|----------|--------|--|
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| Any other Details | | | | |

: Affidavit :

Hereby, I accept that, the above mentioned details are correct and complete, if any false/in complete details is found, my candidature will stand rejected and I will accept the legal actions taken by Rajkot Smart City Development Limited. I am hereby complying in writing to abide by all the rules that are prevailing in present and in the future

Date: _____

Candidate Signature: _____

Place : _____

Name of Candidate : _____

Note: This application form should be filled and sent with the necessary details and enclosed with self attested documents of Age, Educational Qualification, Experience and any other relevant certificates.